



NATIONAL AMERICAN UNIVERSITY

CENTRAL ADMINISTRATION

CAMPUSES

Albuquerque, New Mexico
(505) 348-3700

Austin, Texas
(512) 651-4700

Bloomington, Minnesota
(952) 356-3600

Brooklyn Center, Minnesota
(763) 852-7500

Colorado Springs, Colorado
(719) 590-8300

Colorado Springs, Colorado
Education Center
(719) 208-3800

Denver, Colorado
(303) 876-7100

Distance Learning
Rapid City, South Dakota
(800) 770-2959

Ellsworth AFB, South Dakota
(605) 718-6550

Independence, Missouri
(816) 412-7700

Lee's Summit, Missouri
(816) 600-3900

Minnetonka, Minnesota
(736) 852-7500

Overland Park, Kansas
(913) 981-8700

Rapid City, South Dakota
(605) 394-4800

Rio Rancho, New Mexico
(505) 348-3750

Roseville, Minnesota
(651) 855-6300

Sioux Falls, South Dakota
(605) 336-4600

Watertown, South Dakota
Education Center
(605) 884-7200

Wichita, Kansas
(316) 448-5400

Zona Rosa
Kansas City, Missouri
(816) 412-5500

September 15, 2011

Dear Students:

National American University continually strives to provide students with an exceptional learning experience. At NAU, we take great pride in our unyielding commitment to the success of each of our students, and we fully understand the importance of our students' commitment to their own personal and academic growth.

To support you in achieving your academic goals, we would like to you remind you of our attendance policy. If you are registered for campus-based classes, you are expected to attend all scheduled sessions each week. If you miss **two consecutive weeks** of a scheduled class, you may be administratively dropped from the class.

If you are registered for online classes, you will be required to **actively participate at least once each week in** classroom activity in order to be counted present. Weekly activities may include completing a quiz, posting a substantial discussion post, or submitting a required item to the drop box. Please refer to the course schedule within the online classroom for weekly requirements. **Simply logging into the course will not be considered attendance.** If you do not participate weekly you may be dropped after two consecutive weeks of non-attendance/participation.

Please contact your campus Academic Dean or Learner Services Advisor for additional assistance or if you have questions about the attendance policy.

Sincerely,


Jason W. Warr
System Vice President for Academic Operations
and Learner Services

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